

WORK PROGRAMME 2019/20

AUDIT COMMITTEE – 25 JULY 2019

Resolution Required

1. Work Programme

- 1.1 This report covers the Work Programme for the forthcoming municipal year 2019/20.
- 1.2 The Committee's terms of reference are set out at the front of the agenda.

2. Future Meetings

- 2.1 Meetings of this Committee have been scheduled in the Council's Diary on the following dates:-
- **7 November 2019**
 - **19 March 2020**
- 2.2 Details of the Work Programme for future meetings are as follows:

November 2019		
Value for Money Statement 2017/18	External Auditors (KPMG)	Report
Annual Audit Letter 2017/18	External Auditors (KPMG)	Report
Report on Statement of Accounts for 2018/19	External Auditors (BDO)	Report
Annual Audit Letter 2018/19	External Auditors (BDO)	Report
Corporate Risk Management	Internal Audit Manager	Review
Corporate Risk Register	Head of Service - as appropriate	Updates on target dates missed
Confidential Reporting Code	Head of Corporate Governance	Report
Update on Audit Services team resource	Punita Talwar	Update
Report on The Effectiveness of the System of Internal Audit	Internal Audit Manager	Report
Internal Audit Interim Report	Internal Audit Manager	Report
Committee's Work programme for 2019/20	Internal Audit Manager / Chief Finance Officer/Audit Committee	Report

March 2020		
Corporate Risk Management	Internal Audit Manager	Report
Corporate Risk Register	Head of Service - as appropriate	Updates on target dates missed
Anti-fraud, bribery and Corruption Strategy	Internal Audit Manager	Report
Internal Audit Annual Plan 2020/21	Internal Audit Manager	Report
External Audit Annual Audit Plan 2019/20	External Audit (BDO)	Report
Committee's Work programme for 2020/2021	Internal Audit Manager/Chief Finance Officer/Audit Committee	Work Programme

- 2.3 Any topics identified during consideration of the business at this meeting will need to be included in the above Work Programme.
- 2.4 Other issues Members wish to raise for consideration at the next or any future meeting and agreed by the Committee, may be included in the Work Programme.
- 2.5 External audit may have one or two reports that arise from time to time which are not possible to predict in advance but will be incorporated into the Work Programme or appear on the agenda as appropriate.
- 2.6 Managers may be required to attend the Committee, similarly to that resolved in Minute No. 227/06, to explain why they have not implemented the recommendations of the Head of Audit Services. It is not possible to predict these circumstances but they will be dealt with as and when they arise either by incorporating into the Work Programme or appearing on the agenda as appropriate.

3. Resolution

The Committee is asked to consider and approve the Work Programme as submitted and/or amended at the meeting.

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